



**Audit Committee Work Programme 2018/19**

| Date of Meeting   | Topic   | Action Required  |
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| <i>All meetings will be preceded by a training / briefing session for Councillors. These sessions will start 30 minutes before the meeting.</i> |   |  |
| <b>25 July 2018</b>   | Member briefing (4pm)   | To receive training from officers in relation to the Statement of Accounts and Annual Governance Statement (one hour)                          |
|   | Meeting start times   | To agree the start time of Audit and Governance Committee meetings for 2018/19   |
|   | Review of Action Log  | To consider the latest Action Log  |
|   | GDPR Update   | To review an update in relation to the Council's data protection policies and information asset register following the enforcement of the GDPR |
|   | Annual Report of the Head of Internal Audit 2017/18               | To consider the Annual Report of the Head of Internal Audit 2017/18  |
|   | Internal Audit Charter  | To review the Internal Audit Charter   |
|   | Risk Management Annual Report 2017/18                             | To consider the Risk Management Annual Report for 2017/18  |
|   | Corporate Risk Register   | To review the Corporate Risk Register  |
|   | Consideration of internal audit reports                           | To consider any Internal Audit Reports that have concluded 'Limited Assurance' or 'No Assurance'   |
| External Audit Completion Report 2017/18  | To receive the Audit Completion Report from the external auditors |  |

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|                        | Statement of Accounts 2017/18   | To approve the Statement of Accounts 2017/18   |
|                        | Annual Governance Statement 2017/18                                     | To approve the Annual Governance Statement 2017/18   |
| <b>24 October 2018</b> | Review of Action Log  | To consider the latest Action Log  |
|                        | Local Government and Social Care Ombudsman Annual Review Letter 2017/18 | To receive the Local Government and Social Care Ombudsman Annual Review Letter 2017/18           |
|                        | Internal Audit and Counter Fraud Progress Report                        | To review progress against the Internal Audit and Counter Fraud Plan                             |
|                        | Consideration of Internal Audit Reports                                 | To consider any Internal Audit Reports that have concluded 'Limited Assurance' or 'No Assurance' |
|                        | External Annual Audit Letter 2018                                       | To review the Annual Audit Letter 2018   |
|                        | External Audit Progress Report  | To review the progress of the external auditor   |

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| <b>30 January 2019</b> | Review of Action Log                                      | To consider the latest Action Log  |
|                        | Information Governance Annual Report 2018                 | To approve the Information Governance Annual Report  |
|                        | External Audit Progress Report                            | To review the progress of the external auditor   |
|                        | Risk Management Strategy                                  | To review the Risk Management Strategy   |
|                        | Corporate Risk Register                                   | To review the Corporate Risk Register  |
|                        | Internal Audit and Counter Fraud Progress Report          | To review progress against the Internal Audit and Counter Fraud Plan                             |
|                        | Consideration of Internal Audit Reports                   | To consider any Internal Audit Reports that have concluded 'Limited Assurance' or 'No Assurance' |
|                        | Review of Annual Governance Statement Action Plan 2017/18 | To review the Annual Governance Statement Action Plan 2017/18                                    |
|                        | Counter Fraud Policy Review                               | To review the Counter Fraud Policy   |

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| <b>24 April 2019</b> | Review of Action Log                             | To consider the latest Action Log.  |
|                      | External Audit Strategy Memorandum               | To review the external Audit Strategy   |
|                      | External Audit Progress Report                   | To review the progress of the external auditor  |
|                      | Internal Audit and Counter Fraud Progress Report | To review progress against the Internal Audit and Counter Fraud Plan                              |
|                      | Internal Audit and Counter Fraud Plan 2019/20    | To approve the Internal Audit and Counter Fraud Plan 2019/20                                      |
|                      | Constitutional Amendments                        | To consider any proposed amendments to the Constitution.  |
|                      | Consideration of Internal Audit Reports          | To consider any Internal Audit Reports that have concluded 'Limited Assurance' or 'No Assurance'. |
|                      | Annual Report 2018/19                            | To approve the 2018/19 Annual Report of the Audit and Governance Committee                        |
|                      | Work Programme 2019/20                           | To approve the Audit and Governance Committee Work Programme for 2019/20                          |